



DEPARTMENT OF THE NAVY

NAVAL WEAPONS STATION YORKTOWN
P.O. DRAWER 160
YORKTOWN, VA 23691-0160

WPNSTA YORKTOWNINST 10700.1
00P
25 Sep 00

NAVAL WEAPONS STATION YORKTOWN INSTRUCTION 10700.1

From: Commanding Officer, Naval Weapons Station Yorktown

Subj: CONTROL OF PHOTOGRAPHY ON BOARD NAVAL WEAPONS STATION
YORKTOWN (WPNSTA YORKTOWN)

1. Purpose. To set policy, procedure, standardize guidance and requirements for the control of photography on board the Station for unclassified official/unofficial photography.

2. Cancellation. WPNSTA YORKTOWNINST 5510.3

3. Background. The Commanding Officer is responsible for controlling photography within the jurisdiction of the Station.

4. Action. The responsibilities to execute the provisions of this instruction are as follows:

a. Commanding Officer (CO) shall ensure full compliance with the policy, guidance, and direction provided in this instruction.

b. Public Affairs Officer (PAO) shall:

(1) Issue and maintain this instruction.

(2) Provide guidance and assistance to WPNSTA Yorktown, storefront, and tenant activity employees for implementing this instruction.

c. Each individual, military and civilian, visitor, and contractor shall fully comply with this instruction.

d. Classified Photography is not authorized without the written consent of the CO.

e. Unclassified Photography:

(1) Possession and Transportation of Privately Owned Cameras. Privately owned cameras may be possessed and transported within the fenced area of the Station excluding Level Two Restricted (Explosive) Area (including ordnance pier) by:

(a) Military and civilian personnel attached to the Station, storefronts, and tenant activities.

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(b) Military personnel attached to ships berthed at the pier (cameras may be transported to and from the ship). Photography prohibited on the pier without approval of the PAO.

(c) Housing residents residing within the fenced area of the Station, their visitors or bona fide houseguests, personnel staying at the BQ or Japanese Gardens Campground.

(d) Duly accredited representatives of the news media when approved by the PAO.

(e) Other personnel as approved by the PAO, i.e. Fleet Imaging Command Atlantic, commercial contractors, etc.

(2) Possession and Use of Storefront/Tenant Activity Owned Cameras. Storefronts and tenant activities may purchase and use photographic equipment for their routine unclassified photographic requirements.

(3) Authorized Use of Cameras on Station. Cameras may be used on Station only for the taking of:

(a) Official unclassified photographs by military personnel or civilian employees of the Station, storefronts, and tenant activities or by Station contractors, when approved by the PAO.

(b) Photographs by duly accredited representatives of the news media when approved by the PAO.

(c) Unofficial photographs by military personnel and civilian employees attached to the Station, storefronts, and tenant activities in other than the Ordnance Restricted Area (including the ordnance pier.)

(d) Unofficial photographs in the Ordnance Restricted Area (including the ordnance pier), when approved in writing by the PAO or by COs/Officers in Charge of tenant activities, when in areas under their cognizance.

(e) Personal photographs by Station residents residing within the fenced area of the Station in the area immediately adjacent to their quarters.

f. Unauthorized Use of Cameras. Any unauthorized person taking photographs on the Station shall be reported to Security for investigation and disposition. The film shall be confiscated for evaluation and disposition by the CO.

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5. Directive Review. The Public Affairs Officer and Command Security Manager are responsible for the annual review and update of this instruction.



J. H. COSPER II

Distribution:
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