



DEPARTMENT OF THE NAVY

NAVAL WEAPONS STATION YORKTOWN
P.O. DRAWER 160
YORKTOWN, VA 23691-0160

WPNSTA YORKTOWNINST 3502.1
00
5 Mar 04

NAVAL WEAPONS STATION YORKTOWN INSTRUCTION 3502.1

Subj: OPERATIONAL FORCE TRAINING PROCEDURES ABOARD NAVAL
WEAPONS STATION YORKTOWN/NAVAL WEAPONS STATION YORKTOWN
CHEATHAM ANNEX

Encl: (1) Designated Training Areas on Naval Weapons Station
Yorktown
(2) Designated Training Areas on Naval Weapons Station
Yorktown Cheatham Annex
(3) Sample of Request for Training Letter

1. Purpose. The purpose of this instruction is to ensure absolute and effective communications between all command elements in order to increase awareness of training events being conducted on the Installation and preclude any possibility of a "Blue-on-Blue" situation. This instruction defines the process for conducting Operational Force Training onboard Naval Weapons Station Yorktown/Naval Weapons Station Yorktown Cheatham Annex.

2. Background. Naval Weapons Station Yorktown, Naval Weapons Station Yorktown Cheatham Annex possess an ideal environment, vast acreage, and unique terrain that are ideally suited for conducting varied Operational Force Training. Enclosures (1) and (2) designate the approved areas that are authorized for such training. Areas requested for training that are not included on enclosures (1) and (2) will be reviewed on a case-by-case basis. Enclosure (3) provides the required submission format for requesting designated areas for the conduct of training.

3. Effective Date. This instruction is effective upon receipt.

4. Action. All organizations desiring to conduct training onboard Naval Weapon Station Yorktown/Naval Weapons Station Yorktown Cheatham Annex shall:

a. Submit formal requests for training as outlined in enclosures (1), (2), and (3).

5 Mar 04

b. Submit requests at least 10 days in advance of desired training date.

c. Ensure sufficient detail, timelines, and intent/objective are contained in the formal request.

d. For all training events, ensure appropriate safety briefings are conducted and safety observers are staged for the event. For helicopter operations, ensure the Fire Department is on-scene for all operations and safety observers are pre-staged. Safety briefings will include information regarding real-world installation emergencies. Unless specifically included as part of a particular training evolution, Fire, Security, and Medical are not to be challenged or impeded when responding to a real-world situation. Should a real world situation arise, Safety Observers will terminate all training in the immediate area of the emergency.

e. Safety Observers will have a copy of the approved training request in their possession during each training event.

f. Ensure the Station Command Duty Officer (592-5961) and the Peninsula Precinct Security Dispatcher (887-4676) are notified at the commencement and completion of each training event.


P. G. BEIERL

Distribution:

List: I, II, III (Case A)

DESIGNATED TRAINING AREAS ON NAVAL WEAPONS STATION YORKTOWN

Zone A: Zone A is in the Q area, it includes the Helo Pad but it does not include the magazines behind the secured fence.

Zone B: Zone B is the HELO Pad bounded by Main Road and Diggs Road.

Zone C: Zone C is located near Magazine Group 7 area and bounded by Ringfield Road and Old Williamsburg Road.

Enclosure (1)

DESIGNATED TRAINING AREAS ON
NAVAL WEAPONS STATION YORKTOWN
CHEATHAM ANNEX

Zone D: Zone C is at Cheatham Annex and is bounded by Fidd Road and Patrol Roads 6, 7, and 8.

Zone E: Zone D is just outside the Cheatham Annex gate and is bounded by Patrol Roads 3 and 5.

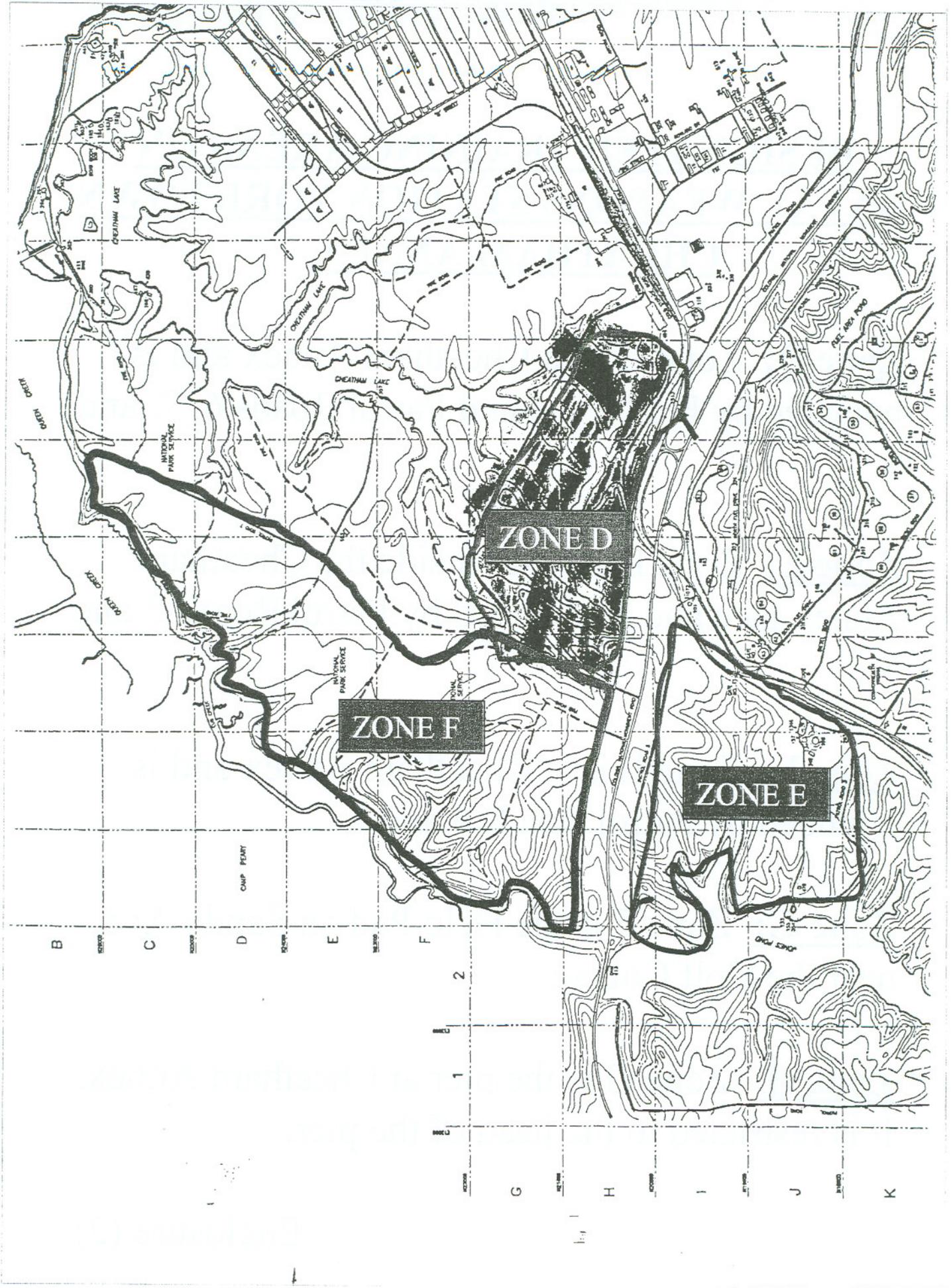
Zone F: Zone E is at Cheatham Annex and is bounded by Patrol Roads 6 and 7.

Zone G: Zone F is the Helo Pad on Sanda Ave. near the Golf Course.

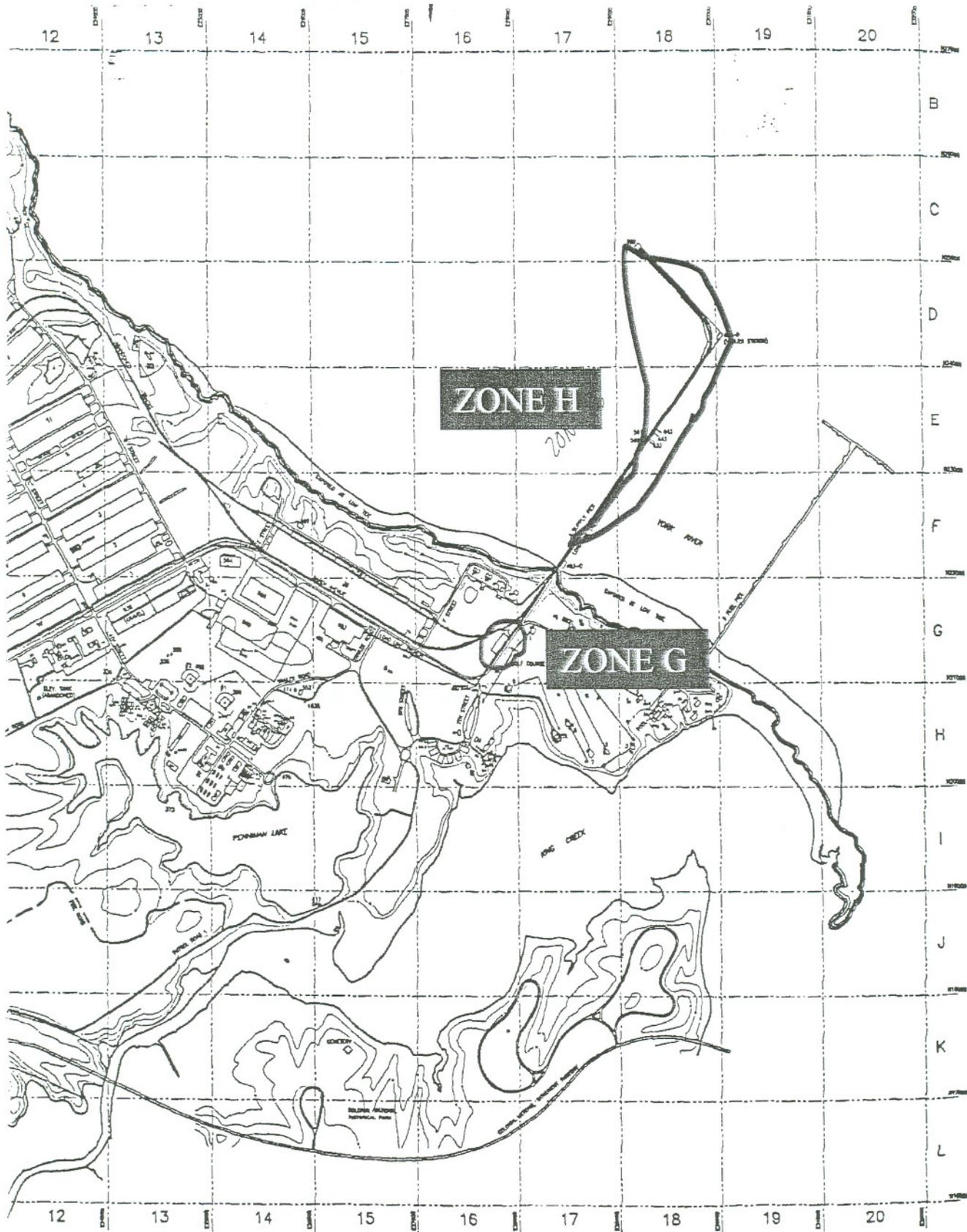
Zone H: Zone G is the pier at Cheatham Annex. It is restricted to the head of the pier.

Enclosure (2)

5 Mar 04



5 Mar 04



ZONE H

ZONE G

200

M
N

- BUILDINGS 
- STRUCTURES 
- ROADS: PAVED 
- ROADS: UNPAVED 
- RAILROADS 



SCALE: 1"=600'

THIS PAGE INTENTIONALLY LEFT BLANK

SAMPLE OF REQUEST FOR TRAINING LETTER

(YOUR COMMAND LETTERHEAD)

1500
Ser XX/
Date

From: (Your Command)
To: Commanding Officer, Naval Weapons Station Yorktown
Via: (1) Commanding Officer, Navy Cargo Handling Battalion ONE
(if Cheatham Annex pier access is required)
(2) Safety Manager, Peninsula Storefront for Safety and Occupational Health
(3) Security Officer, Regional Public Safety, Peninsula Precinct
(4) Public Works Officer, PWC/RE Norfolk, Peninsula Site
(5) Site Manager, Navy Regional Fire Rescue Hampton Roads, Peninsula Fire District
(6) OIC, Atlantic Ordnance Command Detachment Yorktown (if applicable)
(7) Waterfront Officer, Regional Port Operations, Peninsula Storefront (for WPNSTA and Cheatham Annex pier/waterborne events)
(8) Environmental Compliance Department, Yorktown Storefront
(9) Site Manager, Regional Support Services Program (MWR), Yorktown Detachment (if applicable)
(10) Executive Officer, Naval Weapons Station Yorktown

Subj: EOD EXERCISES (EXAMPLE BELOW)

Include as many details of the exercise/training event as possible: timeline, all areas requested for exercise, equipment, weaponry, boats and vehicles to be used, number of personnel involved, and names of Safety Observers, etc.

1. (Your Command) requests permission to conduct their final evaluation phase training from (Date). This is a Mobile Unit TWO readiness evaluation for detachments. Request utilization of the following areas to conduct exercises:

- Magazine Group 12 (Q-area)
- Building 1828 in the (Q-area)
- North Leg of Ammo Pier
- Demolition Training Range

Enclosure (3)

5 Mar 04

2. The demolition will consist of surface shots of less than 5 lbs. (Name) will be the Range Safety Supervisor and (Name) will act as the Range Safety Officer. Exercises conducted in the Q-area will be conducted on a not-to-interfere basis with respect to RASO and Disaster Preparedness personnel. Training areas will be returned to their original condition at the conclusion of training.

3. Please contact ((Name) [24/7] contact person in charge of the event) at XXX-XXXX (daytime and after hours phone) for questions or issues arising/concerning this evolution.

4. It is understood that my OIC/POIC for the training event will contact the Naval Weapons Station Yorktown Command Duty Officer (592-5961) and the Peninsula Precinct Security Dispatcher (887-4676) at the commencement and completion of the training event.

I. M. SIGNER