



DEPARTMENT OF THE NAVY
NAVAL WEAPONS STATION YORKTOWN
P.O. DRAWER 160
YORKTOWN, VA 23691-0160

WPNSTA YORKTOWNINST 8020.1
01
2 Jul 01

NAVAL WEAPONS STATION YORKTOWN INSTRUCTION 8020.1

From: Commanding Officer, Naval Weapons Station Yorktown

Subj: REPORTING THE PHYSICAL LOCATION OF AMMUNITION AND
EXPLOSIVES (A&E) DURING NON-WORKING HOURS

Ref: (a) NAVSEA OP-5, Ammunition and Explosives Ashore Safety
Regulations for Handling, Storing, Production,
Renovation, and Shipping
(b) WPNSTA YORKTOWNINST 5500.1(series), Physical
Security and Loss Prevention Manual

Encl: (1) Holding Areas and Pier Status
(2) Production Facilities
(3) Memorandum of Agreement (MOA) between WPNSTA Yorktown
and Tenant Activities

1. Purpose. To establish a policy that provides a uniform standard for the reporting of the physical location of Ammunition and Explosives (A&E) not in secure and approved magazines during non-working hours. This facilitates compliance with references (a) and (b) by maintaining physical security, ensuring effectiveness of the Explosives Safety Program, and ensuring proper fire department response aboard the Naval Weapons Station Yorktown (WPNSTA).

2. Applicability and Scope. The responsibilities assigned by this instruction apply to all WPNSTA tenant activities having A&E in their custody.

3. Discussion. Current and accurate information regarding the physical location of A&E is critical to the security and safety of the WPNSTA. Any A&E not physically located in approved storage magazines after normal working hours requires special attention from security, fire, and safety personnel.

4. Responsibilities/Action:

a. Activities defined in paragraph 2 shall submit the following reports completed as applicable, to the Atlantic Ordnance Command (LANTORDCOM) Code 28011, by 1300 each normal

WPNSTA YORKTOWNINST 8020.1

2 Jul 01

workday. Reports are to be submitted by electronic mail unless unavailable, then telephonic or hardcopy exchange is acceptable:

(1) Report all A&E not physically located in secure and approved storage magazines by submitting enclosures (1) and (2).

(2) Report the storage location by magazine number for all Security Risk Code (SRC) CAT I (SRC 1,5,6), CAT II (SRC 2,8), and Secret (SRC S) A&E by submitting enclosure (2).

b. All activities defined in paragraph 2 will execute the MOA of enclosure (3) with WPNSTA Yorktown.

c. The LANTORDCOM will consolidate all inputs and issue a "Daily A&E Report" addressed to the Navy Regional Fire Rescue, Peninsula Fire District, and the Navy Regional Security Directorate, Peninsula Precinct, with information copies to the Peninsula Storefront for Safety and Occupational Health, and applicable LANTORDCOM staff codes. This report shall be distributed by 1600 each normal workday.


K. L. SKUBIN

Distribution:

WPNSTA YORKTOWNINST 5216.2X

List I, II, III, IV/Case A

I. Truck Marshalling Yard 1 (1RX9) (1580) Capacity 16 Trucks.

WPNSTA YORKTOWNINST 8020.1

	Truck Number	NALC(s)	UND Haz	SRC	N.E.W.	IN/OUT	DATE	NOTES
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								

NOTE: Truck Marshalling Yard 1 (1RX9) (1580) and Rail Marshalling Yard (1RX8) (1579) each have an explosives limit of 250,000 lbs, C/D 1.1. However when an explosives laden truck is parked in Truck Marshalling Yard 2 (1RX8) (1579), the three sites (both truck marshalling yards and the rail marshalling yard) become a single explosives marshalling yard having a combined explosives limit of 250,000 lbs, C/D 1.1.

III. Railcar Marshalling Yard (1RX8) (1579) Capacity 20 Cars.

WPNSTA YORKTOWNINST 8020.1

	Car Number	NALC(s)	UND Haz	SRC	N.E.W.	IN/OUT	DATE	NOTES
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
<p>NOTE: Truck Marshalling Yard 1 (1RX9) (1580) and Rail Marshalling Yard (1RX8) (1579) each have an explosives limit of 250,000 lbs, C/D 1.1. However when an explosives laden truck is parked in Truck Marshalling Yard 2 (1RX8) (1579), the three sites (both truck marshalling yards and the rail marshalling yard) become a single explosives marshalling yard having a combined explosives limit of 250,000 lbs, C/D 1.1.</p>								

IV. Truck Holding Area (7-11) Capacity 17 Trucks, 75,000 lbs C/D 1.1 N.E.W. WPNSTA YORKTOWNINST 8020.1

	Truck Number	NALC(s)	UND Haz	SRC	N.E.W.	IN/OUT	DATE	NOTES
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								

VI. Pier (R3) 250,000 lbs C/D 1.1 Normal Operations

WPNSTA YORKTOWNINST 8020.1

VESSEL	Contents Explosives Family(s)	N.E.W.	REMARKS
YFN 800			
YFNC 801			
YFN 1173			
YFN 1175			
YFN 1176			
YFN 1194			
YFN 1195			
YFNS 1265			
YFNS 1269			
YFNS 1270			
YC 1431			Submarine Camels
YC 1432			

MEMORANDUM OF AGREEMENT

BETWEEN

NAVAL WEAPONS STATION YORKTOWN

AND

(Insert Name of Tenant Command)

for

**REPORTING THE PHYSICAL LOCATION OF AMMUNITION AND EXPLOSIVES
(A&E) DURING NON-WORKING HOURS**

1. **References.**

- a. NAVSEA OP-5, Vol. 1, Ammunition and Explosives Ashore Safety Regulations for Handling, Storing, Production, Renovation and Shipping
- b. WPNSTA YORKTOWNINST 5500.1 (series), Physical Security and Loss Prevention Manual
- c. WPNSTA YORKTOWNINST 8020.1

2. **Background.** The Commanding Officer, Naval Weapons Station Yorktown (WPNSTA) is generally responsible for the safety and security of all personnel and property located aboard the WPNSTA. Specifically, the Commanding Officer is responsible, per references (a) and (b), to maintain adequate physical security on the installation, ensure proper fire department response, affirm the effectiveness of the installation's Explosives Safety Program, and monitor explosive storage resources. In order for the Commanding Officer to execute these responsibilities in a complete and thorough manner, it is essential that tenant commands located at the WPNSTA that store, produce, renovate, ship, or otherwise handle any Ammunition and Explosives (A&E) coordinate regularly with WPNSTA officials with respect to the proper management, control, and accounting for A&E.

3. **Policy.** It is necessary that current and accurate information regarding the identification and physical location of all A&E aboard WPNSTA is readily available. Security, fire, and safety personnel must give special attention to any A&E not

WPNSTA YORKTOWNINST 8020.1
2 Jul 01

physically located in approved storage facilities after normal working hours.

4. Responsibilities.

a. (Insert Name of Tenant Command) will provide a daily report to Atlantic Ordnance Command (LANTORDCOM) Code 28011 no later than 1300 hours each normal workday in the format designated by reference (c). This report will provide information, in tabular form, concerning A&E present at various locations aboard the WPNSTA that may require special attention from installation security, fire, and safety personnel. Special attention is to be given to the location, quantity by Naval Ammunition Logistics Code (NALC), and security risk category of A&E not in approved magazine storage. In addition the storage location by magazine number for all Security Risk Code (SRC) CAT I (SRC 1,5,6), CAT II (SRC 2,8), and Secret (SRC S) A&E must be identified. Reports should be submitted by electronic mail, but telephonic or hardcopy reports are acceptable if electronic mail is not available.

b. LANTORDCOM Code 28011 will consolidate all inputs received from the various WPNSTA tenant commands and will issue a "Daily A&E Report" to the Navy Regional Fire Rescue, Peninsula Fire District, the Navy Regional Security Directorate, Peninsula Precinct and the Peninsula Storefront for Safety and Occupational Health, and applicable WPNSTA Yorktown and Atlantic Ordnance Command Yorktown staff and administration codes. This consolidated report shall be distributed by 1600 hours.

Commanding Officer
(Insert Name of Tenant Command)

Date: _____

Commanding Officer
Naval Weapons Station Yorktown

Date: _____

4 JUN 2001

TABLE OF WPNSTA YORKTOWN BASIC STANDARD DISTRIBUTION
LIST

	<u>NUMBER OF COPIES</u>	
	<u>CASE A</u>	<u>CASE B</u>
<u>LIST I: INTERNAL DISTRIBUTION</u>		
Commanding Officer	1	1
Executive Officer	1	1
Command Master Chief	1	1
Command Chaplain	1	3
Legal Counsel	1	2
Administrative Officer	1	4
Public Affairs Officer	1	2
Security Manager	1	2
Command Career Counselor	1	1
Self-Help Division	<u>1</u>	<u>2</u>
<u>TOTAL</u>	<u>10</u>	<u>19</u>

LIST II: STOREFRONT DISTRIBUTION

	<u>CASE A</u>	<u>CASE B</u>
HRO Norfolk, Yorktown Site	1	1
PWC Norfolk, Yorktown Site	1	1
ROICC Yorktown	1	1
Environmental Compliance Department, Yorktown Storefront	1	2
EODMU TWO Det	1	1
RRSO Yorktown Financial Storefront	1	1

WPNSTA YORKTOWNINST 5216.2X

4 JUN 2001

Peninsula Storefront for Safety and Occupational Health	1	1
Navy Regional Security Directorate, Peninsula Precinct	1	1
Navy Regional Fire Rescue Hampton Roads Office	1	4
Regional Navy Mail Center, Yorktown Site	1	1
Regional Navy Mail Center, Cheatham Site	1	1
Regional Port Ops Program, Yorktown Site	1	1
Regional Support Services MWR Program, Yorktown Det	1	3
Support Services Program Food Services Division Yorktown	1	2
Support Services Combined Bachelor Housing/Yorktown	1	2
Regional Support Services Housing Program, Yorktown Det	1	1
Fleet and Family Support Center, Yorktown Site	1	1
Navy Family Advocacy Program	1	1
FISC Norfolk, Yorktown Det	1	1
Regional IT Program Manager, Yorktown Site	1	1
NCTAMSLANT Base Communication Office	1	1
NEX Yorktown	1	1
NAGE, LOCAL R4-1	1	1
<u>TOTAL</u>	<u>23</u>	<u>31</u>

4 JUN 2001

LIST III: TENANT COMMAND DISTRIBUTION

	<u>NUMBER OF COPIES</u>
BRDENCLINIC Yorktown	1
BRMEDCLINIC Yorktown	1
ACLANT CLD Yorktown	1
HARDEFCON 205	1
NSWCIHDIV DET Yorktown, Code 70	1
NSWCIHDIV DET Yorktown, Code 930	1
LANTORDCOM Yorktown	2
MOMAU FOURTEEN Yorktown	1
NAVAIRWARCENWPNSDIV DET Yorktown	1
NAVAUDSVC Yorktown Site Office	1
NAVOPHTHALSUPTRACT Yorktown	1
NAVSEA DET RASO Yorktown	1
Navy Reserve Recruiting Station, Yorktown	1
NCIS Yorktown	1
NWS FCU Yorktown	1
SECFASTCO Yorktown	1
SPAWARSYSCEN Charleston, Yorktown Technical Center	1
SUBTORPFAC Yorktown	2
CASSUP Cheatham Annex	1
DRMO Cheatham Annex	1
Levy/Latham Global	1

WPNSTA YORKTOWNINST 5216.2X

4 JUL 2001

ELSF Williamsburg	1
ESSM Cheatham Annex	1
FISC Cheatham Annex	2
FLTHOSUPPOFF DET Williamsburg	1
NCWGRU TWO Williamsburg	1
NAVCHAPGRU Williamsburg	2
NAVSEAMATREP Williamsburg	1
Interocean Uglad Management	<u>1</u>
<u>TOTAL</u>	<u>33</u>

LIST IV: OPERATIONAL CONTROL/ADMINISTRATIVE CONTROL COMMANDERS
DISTRIBUTION

	<u>NUMBER OF COPIES</u>
COMNAVREG MIDLANT	2
CINCLANTFLT	<u>2</u>
<u>TOTAL</u>	<u>4</u>